

## **MINUTES OF THE KNOX COUNTY PLANNING COMMISSION**

November 12, 2024

**Call to order:** The November 12, 2024, meeting of the Knox County Planning Commission was called to order by Chairman Dean Wilken at 7:00 p.m. at the Knox County Courthouse Board of Supervisors meeting room.

**Announcement of Open Meeting Act:** Chairman Wilken announced where the Open Meetings Act is posted.

**Roll Call:** Members present: Jim Kotrous, Keith Nielsen, David Arens, Robert Ganz, Neil Clausen, Dean Wilken, Robert Larsen, Greg Kuhlman Also present was Zoning Administrator Kelsy Jelinek and one member of the public. Another member of the public joined the meeting late. Absent: Doug DeShazer

### **Approve Agenda & Public Notice in the Knox County News**

Jim Kotrous moved, Neil Clausen seconded to approve the agenda and public notice which was published in the Knox County News. Roll call vote showed all present in favor Ayes: Jim Kotrous, Keith Nielsen, David Arens, Robert Ganz, Neil Clausen, Robert Larsen, Dean Wilken, Greg Kuhlman Absent: Doug DeShazer

**Approve the Minutes from the August 13, 2024 Meeting.** Jim Kotrous moved, Robert Larsen seconded to approve the minutes from August 13th, 2024 meeting. Roll call vote showed all present in favor Ayes: Jim Kotrous, Keith Nielsen, David Arens, Robert Ganz, Neil Clausen, Robert Larsen, Dean Wilken, Greg Kuhlman Absent: Doug DeShazer

**Ex Parte Communications:** None

**Old Business:** None

### **New Business:**

1. Conditional Use Permit Application public hearing for Brenna Pahl's daycare application to change from Family Child Care Home I to Family Child Care Home II. Administrator Jelinek explained that Brenna Pahl is currently licensed for an in-home daycare and can legally care for two additional school-age children during non-school hours. With the county's approval and by following the requirements of the State of Nebraska, Brenna would be able to care for twelve or fewer children at any one time. Public hearing was opened by Chairman Wilken at 7:04 p.m. No comments were made by the public. No letters or calls were received to the zoning office in opposition. Chairman Wilken closed public hearing at 7:07 p.m.

Jim Kotrous made a motion to approve the Conditional Use Permit #CU2402, Rob Ganz seconded the motion. Roll call vote showed all present in favor. Ayes: Jim Kotrous, Keith Nielsen, David Arens, Robert Ganz, Neil Clausen, Robert Larsen, Dean Wilken, Greg Kuhlman Absent: Doug DeShazer

2. Discussion was had amongst the board about changing the date and time of regular meetings. Rob Ganz made a motion to change the by-laws to state in Article V. under "Meetings" to "1. Meeting will be held on the second Tuesday of the month at 7:30 p.m. unless otherwise advertised..." The motion is seconded by Jim Kotrous. Roll call vote showed all present in favor. Ayes: Jim Kotrous, Keith Nielsen, David Arens, Robert Ganz, Neil Clausen, Robert Larsen, Dean Wilken, Greg Kuhlman Absent: Doug DeShazer

Rob Ganz made a motion to make gender neutral pronouns throughout the By-Laws. Robert Larsen seconded the motion. Roll call vote showed all present in favor. Ayes: Jim Kotrous, Keith Nielsen, David Arens, Robert Ganz, Neil Clausen, Robert Larsen, Dean Wilken, Greg Kuhlman Absent: Doug DeShazer

**Zoning Administrator's Report:** The August, September and October Permit Reports were reviewed.

**Next Meeting:** The next meeting is scheduled for Tuesday, December 10th at 7:00 p.m.

**Adjournment:** The meeting was adjourned at 7:36 p.m. by Chairman Wilken.

Kelsy Jelinek, Zoning Administrator

Approved by Planning Commission: Tuesday, February 11<sup>th</sup>, 2025

Placed on File with Board of Supervisors: Wednesday, February 19<sup>th</sup>, 2025