

MINUTES OF THE KNOX COUNTY PLANNING COMMISSION

February 11, 2025

Call to order: The February 11, 2025, meeting of the Knox County Planning Commission was called to order by Chairman Dean Wilken at 7:00 p.m. at the Knox County Courthouse Board of Supervisors meeting room.

Announcement of Open Meeting Act: Chairman Wilken announced where the Open Meetings Act is posted.

Roll Call: Members present: Jim Kotrous, Keith Nielsen, David Arens, Robert Ganz, Neil Clausen, Dean Wilken, Robert Larsen, Greg Kuhlman, Doug DeShazer Also present was Zoning Administrator Kelsy Jelinek and one member of the public.

Approve Agenda & Public Notice in the Knox County News and Crofton Journal

Jim Kotrous moved, Rob Ganz seconded to approve the agenda and public notice which was published in the Knox County News. Roll call vote showed all present in favor Ayes: Jim Kotrous, Keith Nielsen, David Arens, Robert Ganz, Neil Clausen, Dean Wilken, Robert Larsen, Greg Kuhlman, Doug DeShazer

Approve the Minutes from November 12th, 2024, Meeting. Jim Kotrous moved, Robert Larsen seconded to approve the minutes from November 12th, 2024, meeting. Roll call vote showed all present in favor Ayes: Jim Kotrous, Keith Nielsen, David Arens, Robert Ganz, Neil Clausen, Dean Wilken, Robert Larsen, Greg Kuhlman, Doug DeShazer

Ex Parte Communications: None

Old Business: None

New Business:

1. Discussion was had amongst the board about changing the scheduled annual date for election of officers. Neil Claussen made a motion to change the by-laws to state in Article IV. under "Election of Officers" to "1. Nominations and election of Officers shall be made from the floor annually, which shall take place in January or during the first meeting held for the year." The motion was seconded by Doug DeShazer. Roll call vote showed all present in favor. Ayes: Jim Kotrous, Keith Nielsen, David Arens, Robert Ganz, Neil Clausen, Dean Wilken, Robert Larsen, Greg Kuhlman, Doug DeShazer

Rob Ganz made a motion to strike #5 in Article IX regarding public hearings and to add Article X – Public Participation (Rules and Regulations Governing Public

Participation at Meetings and Public Hearings) Neil Claussen seconded the motion. Roll call vote showed all present in favor. Ayes: Jim Kotrous, Keith Nielsen, David Arens, Robert Ganz, Neil Clausen, Dean Wilken, Robert Larsen, Greg Kuhlman, Doug DeShazer

2. Election of officers were held. Rob Ganz nominated Dean Wilken to hold office of Chairman. Jim Kotrous seconded the motion. Greg Kuhlman made a motion to cease nominations. Jim Kotrous seconded the motion to cease nominations. Roll call vote showed all present in favor. Ayes: Jim Kotrous, Keith Nielsen, David Arens, Robert Ganz, Neil Clausen, Dean Wilken, Robert Larsen, Greg Kuhlman, Doug DeShazer

Jim Kotrous nominated Rob Ganz to hold office of Vice-chairman. Robert Larsen seconded the motion. No other nominations were made.

Jim Kotrous nominated Keith Nielsen to hold the office of secretary. Robert Larsen seconded the motion. No other nominations were made.

Zoning Administrator's Report: The Nov. – Jan. permit Reports were reviewed.

Next Meeting: The next meeting is scheduled for Tuesday, March 11th at 7:00 p.m.

Adjournment: The meeting was adjourned at 7:37 p.m. by Chairman Wilken.

Kelsy Jelinek, Zoning Administrator

Approved by Planning Commission: 3/11/2025

Placed on File with Board of Supervisors: 3/19/2025